

Marion County Health Department

Communicable Disease/Ocala

Community Health Nurse Supervisor

Job Summary:

Assures investigation of all reports of clients infected with reportable communicable disease and assures contacts of those clients. Assures clients are interviewed to obtain required information for preparation of EPI reports and protect the community. Assures clients are counseled and instructed on measures to prevent further spread of the disease. Provides information to clients on a walk-in basis and returns telephone requests for information in a timely manner.

Interviews clients requesting testing under the Hepatitis Prevention Program. In absence of Registered Nurses in the department or other nursing staff, will provide services as necessary, including, but, not limited to, monitoring current tuberculosis program clients.

Provides counseling in accordance with MCHD protocols to clients having contact with a potentially rabid animal and administering immunizations to adults and children.

Contact for Childhood blood/lead screening program. Enters appropriate initial follow-up information into Merlin system and communicates with EH and client's medical provider regarding recommended care RX.

SUPERVISION:

Assures coordination of services for Refugee Health Program.

Assures reportable diseases are processed per state statues and guidelines.

Assures information entered into Merlin system

Provides direct supervision to and provide oversight to activities of the Communicable Disease and TB Program.

Evaluates and directs the performance of assigned staff on a daily basis by direct observation and review of clinical records and reports.

Communicates on a regular basis with staff both individually and in staff meetings to maintain quality care.

Assigns, orients and instructs personnel in the performance of specific department activities as well as general policies, programs and operating procedure of Public Health Nursing.

THIS POSITION REQUIRES LICENSURE AS A REGISTERED NURSE IN ACCORDANCE WITH SECTION 464, FLORIDA STATUTE

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